

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
City of Batac 2906 Ilocos Norte



Supplier : EXPRESSIONS STATIONERY SHOP, INC.	P.O. No. : 07308603-2021-10-605
Address : City of Batac	Date : October 04, 2021
TIN : 000-840-766-00324	Mode of Procurement : <u>Shopping &</u>

Gentlemen: PR No.: 2021-08-138 (07308603)- NICER5/S.Lidora
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : within 25 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
44122105-BF-C03	box	CLIP, BACKFOLD, all metal, clamping:32mm (-1mm), 12 pcs/box	20 ✓	28.95	579.00
44122105-BF-C04	box	CLIP, BACKFOLD, all metal, clamping:50mm (-1mm), 12 pcs/box	20 ✓	34.95	699.00
44121506-EN-M02	box	ENVELOPE, MAILING, white, 70gsm(-5%), 500 pieces per box	1 ✓	117.75	117.75
44121706-PE-L01	box	PENCIL, lead, w/ eraser, wood cased hardness HB or 2, 1 dozen per box	15 ✓	21.75	326.25
44121615-ST-S01	box	STAPLER, STANDARD TYPE, 200 staples min	1 ✓	94.75	94.75
44121618-SS-S01	pair	SCISSORS, symmetrical, blade length 65mm min	4 ✓	39.75	159.00
TOTAL					1,975.75

(Total Amount in Words): One Thousand Nine Hundred Seventy Five & 75/100 Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
Signature over Printed Name of Supplier

Very truly yours,
Mariano Marcos State University
BY AUTHORITY OF THE PRESIDENT

SHIRLEY C. AGRUPIS
President
PRIMA FERRELLA FRANCO
Vice President for Academic Affairs

Date

22

Fund Cluster : 07308603	ORS/BURS No. : <u>07308603-2021-10-</u>
Funds Available : _____	Date of the ORS/BURS: _____
 IMELDA C. CORPUZ Chief, Accounting Office	Amount : _____